

Documents required for admission with a foreign qualification

MASTER DEGREE (Postgraduate 2Y)



If you wish to enrol in a Master's degree program (postgraduate degree -2 years) you will be required to upload in "Segreteria online" the documents listed below (along with a pdf copy of your residence permit for non EU candidates):

1. **University degree** achieved in a foreign University;
2. **Transcript of records**, awarded by the University, detailing exams passed and marks;
3. if available, detailed program (syllabus) for each course.
4. **Translation of documents** listed at 1-2-3 in Italian or in English if issued in a different language from Italian, English, Spanish or French.
5. **Dichiarazione di Valore in loco** (Declaration of Value), issued by the relevant Italian Embassy or Consulate. This is a document that provides information about the Educational System in your Country and compares the qualification level with the Italian Educational System. As an alternative to the "Dichiarazione di Valore in loco", students can submit the DIPLOMA SUPPLEMENT, if issued by the university that issued the degree, or other declaration or certification issued by a foreign official authority or by a ENIC-NARIC center (in Italy you can check the CIMEA website)

Documents from 1-2-3-4 MUST be uploaded in "segreteria online" during the application process; the document at point 5 can be handed in to the Welcome Desk up to 45 days after your enrolment date if not uploaded at application time. The conversion of the final grade for the secondary studies diploma into the corresponding grade in the Italian academic system can take place, if possible, only after presentation of the document at point 5.

N.B. European students can present a self-certification (autocertificazione), in Italian or English, replacing documents in point 1-2. Extra-EU citizens who are residents in Italy can produce a self-certification (autocertificazione) only about status, matters and personal qualifications that are certified or confirmed by Italian public entities.