

DOCTORAL SCHOOL

Approved by the Head of the Area

THE RECTOR

HAVING REGARD TO Ministerial Decree no. 270 of 22 October 2004 on amendments to the regulations concerning the academic independence of universities, approved with Ministerial Decree 509/1999;

HAVING REGARD TO the Charter of the University of Milano - Bicocca, issued by Rector's decree no. 0010332/15 of 3 March 2015 and published in the Official Gazette of the Italian Republic - General Series no. 67 of 21 March 2015;

HAVING REGARD TO Law no. 240 of 30 December 2010, "Regulations on the organization of universities, academic staff and recruitment, and authorization to the government to promote the quality and efficiency of the university system";

HAVING REGARD TO Ministerial Decree no. 45 of 8 February 2013 "Regulation laying down rules for accreditation of doctoral venues and courses and criteria for the establishment of doctoral programs by accredited bodies";

HAVING REGARD TO the Regulations of PhD courses of the University of Milano - Bicocca, issued by the Rector's decree no. 18795 of 4 July 2013, as amended and supplemented;

HAVING REGARD TO Ministerial Decrees no. 00006727 of 7 September 2015, no. 0000763 of 16 October 2017, no. 0000805 of 28 November 2018 and no. 000912 of 15 October 2019 and no.0000554 of 28 August 2020 by which the Ministry of Education, University and Research (MIUR), upon advice of the National Agency for the Evaluation of the University System and Research (ANVUR), has granted accreditation of the PhD courses held at the University of Milano-Bicocca;

HAVING REGARD TO ministerial note no. 3315 of 1 February 2019 "New guidelines on accreditation for PhD Courses"

HAVING REGARD TO ministerial note no. 7403 of 16 March 2021 regarding operational guidelines on accreditation procedures for doctoral programs for the XXXVII Cycle;

HAVING REGARD TO the resolutions of the Academic Senate at its meeting on 25 January 2021 and of the Board of Directors of the University of Milano - Bicocca at its meeting on 23 February 2021, concerning the establishment of

PhD courses - XXXVII cycle - with administrative offices at the University of Milano - Bicocca and the funding of the related scholarships;

HAVING REGARD TO the resolution of the Board of Directors of the University of Milano - Bicocca in the session of 27 April 2021, relating to taxes and grants for PhD courses for the 2021-2022 Academic Year;

HAVING REGARD TO the Rector's Decree no. 34939/19 of 3 May 2019 concerning the documentation to be requested about foreign degrees;

HAVING REGARD TO the Rector's Decree no. 48688/21 of 12 April 2021 by which, due to the COVID-19 emergency, all the committees for the admission to the PhD programs XXXVII cycle of Milano-Bicocca University are authorized to meet always by videoconference, notwithstanding the Rules of PhD programs;

HAVING ASSESSED the opportunity to start the selection procedures subject to accreditation and verification by the Ministry of Education, University and Research (MIUR) that the accreditation requirements are maintained;

GIVEN THAT the proposing Head of the Area certifies the regularity and legality of this act;

HEREBY DECREES

Article 1

(Purpose of the call for applications and general rules)

This call for applications governs the procedures for admission to PhD courses -XXXVII cycle-, as per annexed prospectus which forms an integral part of this call, with administrative offices at the University of Milano-Bicocca, and with beginning of academic activities scheduled on **1 November 2021**.

Pursuant to Ministerial Decree 45/2013, the PhD courses may be activated subject to accreditation or verification by the Ministry of Education, University and Research (MIUR) that the accreditation requirements are maintained. Therefore, successful candidates may only enrol following the favourable outcome of such verification.

Amendments and supplements to this call for applications will be posted on the website of the University <https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>

Candidates are advised not to wait until the last days prior to expiration of the call for submitting their application for admission; the University assumes no responsibility for any malfunctions due to overloading of networks or applications systems.

By submitting the application for admission according to the procedures laid down in Article 3, the candidate accepts the rules contained in this call for applications. Any breach of these rules will result in exclusion from the selection process. In particular, candidates who do not upload their research project during the application, if requested (see course description sheets), will not be admitted to the examinations.

All notices to candidates concerning this call for applications will be made by e-mail. For this purpose, the e-mail address specified by the candidate when registering on the website shall be used (art. 3).

For each course, in the description sheets attached to the call as integral part of it, information is provided on the number of years of the program, the number of places available, with specification of the number of scholarships, of training contracts, of places reserved to employees of companies which have an agreement with the University (Industrial/PhD Executive) and any other forms of financial support, financed from research funds or other resources of the University, including research grants. Also the positions without scholarship, how admission tests are administered, any places reserved to special categories, the option for candidates to choose whether to take the exams in Italian or another language.

The number of scholarships or other types of financial aid may be increased as a result of funding from public and private entities, provided that the agreement thereof is received by the deadline of this call for applications. The increase in scholarships may result in an increase in the overall number of places available under this call. Such additional positions will be notified by a subsequent decree, to be issued by 10 June 2021 and published the day before the deadline of the Call at the following link:

<https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>

Article 2

(Eligibility for admission)

Anyone who owns the following educational qualifications may apply, without any citizenship restrictions:

1. post-graduate (second cycle) degree;
2. degree obtained under the laws in force prior to Ministerial Decree no. 509/1999 (old system degree);
3. master degree issued by institutions that are part of the AFAM (advanced artistic and musical education) sector;

4. foreign degree, as long as it is equivalent in length of studies, level and subject area to the Italian degree required for admission to the course. The suitability of foreign qualifications is evaluated by the board of examiners.

In case the Degree is evaluated non eligible, the applicant will be excluded from the selection process.

5. Students who have not yet obtained their degree may apply for admission, provided they earn their degree by **31 October 2021**. **Accepted students who fail to meet this requirement will lose their right to admission.** Candidates who have not yet earned their degree are required to communicate, not later than 3 November 2021, the date and grade of the degree earned, by sending an e-mail to the Doctoral School Sector at the address dottorati@unimib.it that has in attachment a statement in lieu of certification, if they are Italian or EU citizens.

Note: Candidates are considered not to have earned their degree yet when they have never obtained any academic degree mentioned in points 1-4. Candidates who have already obtained one of these degrees and are enrolled in a second degree course are considered as graduate.

For those who have obtained more than an academic degree (always referred to points 1-4) the degree obtained first will be considered as the access qualification by the Committee.

Those who are already enrolled in the same doctoral course at this University cannot apply.

Article 3

(Submission of applications for admission and degrees)

To participate in the admission test, all applicants must submit their application online, directly from the website of the University of Milano-Bicocca, by accessing the Online Registry's Office – admission test (https://s3w.si.unimib.it/esse3/Home.do;jsessionid=799529A209DA4827A976FDF63D4E3CF0.esse3-unimib-prod-01?cod_lingua=eng) **not later than the deadline of 16 June 2021 at noon** (Italian time). No paper documents will have to be delivered to the offices.

Note: Registration to the admission tests will stop automatically at noon on 16 June 2021; therefore, candidates are recommended to start the process well in advance in order to have it completed by the

deadline.

The application has to be drawn up as a self-certification, for all legal purposes, pursuant to the art. 46 and 47 of DPR 445/2000 and further amendments.

The documents attached to the application (assessable qualifications) have to be drawn up as self-certifications or statements in lieu of affidavit as required by law.

To this end, candidates may use the models of self-certification and of statement in lieu of affidavit available on the website at <https://www.unimib.it/didattica/dottorato-ricerca/carriera/modulistica-dottorandi>.

Note: Pursuant to Article 40 of Presidential Decree no. 445/2000, as amended by art. 15 of Law no. 183/2011, qualifications issued by the public administration must also be confirmed through self-certification.

The statement made by the candidate, which for all purposes substitutes the certification, must contain all the elements needed to assess the qualification to be submitted and its truthfulness. Omission of any element shall result in the non-evaluation of the self-certified qualification. Self-certifications are only valid if signed with an autograph signature.

It is not necessary to produce the self-certifications of qualifications obtained or to be acquired in the University of Milano-Bicocca. Their acquisition will be carried out ex officio.

The application procedure consists of two phases:

1. Registration on the University website

(https://s3w.si.unimib.it/esse3/Home.do;jsessionid=799529A209DA4827A976FDF63D4E3CF0.esse3-unimib-prod-01?cod_lingua=eng), at the end of which students are assigned a user name and a password; if the candidate already has the access credentials for the private area (for example if he/she is a student or a former student of Milano-Bicocca University), he/she can skip this step. These credentials will be needed later for registration, if the candidate is admitted to the PhD course.

2. Filling out the application for admission: by using their personal credentials, applicants must login and select "Admissions."

During the registration process, applicants must enter the details of their identity document and to upload the ID document and an ID photo in digital format (bitmap or jpeg) with a resolution of at least 300x400 pixels. The following documents must also be uploaded (applicants are recommended to prepare the documentation in PDF files that in aggregate do not exceed the size of 12MB before registering for the tests):

- Signed curriculum vitae et studiorum, preferably in Europass format:

<https://europass.cedefop.europa.eu/it/documents/curriculum-vitae>;

Note: the information included in the curriculum vitae will not be assessed by the board of examiners.

- Any publications in extenso or conference papers (accompanied by a statement of conformity to the original one

https://www.unimib.it/sites/default/files/Dottori_di_ricerca/Dichiarazione_inglese_pubblicazioni_2021.pdf)

Only publications uploaded in their full version will be evaluated. Papers accepted for publication within the deadline of the Call have to be uploaded together with the publisher's letter of acceptance;

- Any self-certification of post-degree masters, training courses, advanced courses, specialization schools, any other second degrees

https://www.unimib.it/sites/default/files/Dottori_di_ricerca/Dichiarazione_inglese_generica_2021.pdf

- Any certification of joint research and analysis that cannot be self-certified;
- Any certification of training periods and/or research periods abroad that cannot be self-certified;
- Self-certification of the exams taken in Universities other than the University of Milano-Bicocca with relative marks (only for students who have not obtained their degree yet);
- Research project, where required (see course description sheets).

Note: The research project discussed during the interview is not binding when assigning the actual dissertation topic to the successful candidates.

If the foreign degree has already been declared equivalent to the Italian degree required for admission to the course, it is sufficient to attach a copy of the Decree of equivalence. In this case, the title is an Italian title for all intents and purposes.

Candidates with a foreign degree must also upload the following documents:

1. copy of the foreign qualification obtained and comparable to the Italian qualification for length, level and disciplinary area, required for admission (mandatory).
2. Diploma Supplement, Statement of local validity, certificate of comparability ENIC-NARIC and any other documents that are deemed useful to assess the qualification eligibility for the selected course (not mandatory);
3. transcript of records stating the scale of values to which the marks refer to (mandatory);
4. translation of the documents (at point 1 and 3) in Italian or English, if issued in a different language.

UE citizens may self-certify the documents indicated at point 1 and 3.

If in the documents uploaded the length of the academic course, the eligibility of the foreign qualification for admission to the PhD program in the country where it was issued and/or the scale of values which the marks of the degree and of the exams refer to are not clear, the committee can reject the admission to the selection process or can decide not to evaluate the marks.

Candidates with foreign qualifications are admitted to the selection process under condition to produce, if the application is successful, the documents of points 2, as indicated in art. 11.

Until expiration of the call, candidates will be able to change, add or remove the submitted documents, also after completion of the online application.

For courses that require submitting reference letters (see information sheets), candidates will have to provide the e-mail address and telephone of the reference teacher/expert when filling out the online application; the reference teacher/expert will receive an e-mail notification containing instructions on how to upload the reference letter, strictly by 17 June 2021. The candidate, in turn, will be notified when the letter has been uploaded; the letter, however, may only be viewed by the Selection Commission.

Candidates must have earned the submitted qualifications within the deadline of the call. Statements, qualifications, publications or requests to modify those already filed, received after the expiration of the call for applications, will not be taken into consideration.

After completing this procedure, applicants must click the button PAYMENTS and pay € 10.00 as fee to cover expenses using the PagoPA payment system. The payment must be made within 17 June 2021, failing which the candidate will not be admitted to the tests.

Only payments made within such unconditional deadline shall be considered valid. Any complaint about failed or late payment, even if for reasons not attributable to the candidate, shall not be accepted.

Candidates can apply for multiple courses, but not for multiple curricula of the same course, except for the PhD programme in Physics and Astronomy.

In case of application to more than one course payment must be made for each application submitted.

The payment receipt should be carefully kept by the applicant. The University Administration reserves the right to request it as proof of payment.

The aforesaid fee will not be reimbursed.

Citizens from Non-EU countries, who are not resident in Italy, are exempt from the €10.00 fee for participation in the competitive examination.

Once the University of Milano-Bicocca has received the payment, candidates will be able to view and print, through the On-line Registrar's service, the registration receipt.

Pursuant to Article 75 of Presidential Decree no. 445/2000, if, based on appropriate checks, the Administration finds out that the information provided by the candidate in his/her statement is false, the declarant shall forfeit any benefits obtained through a decision issued based on such false statement.

The university administration shall not be liable in the event of loss of documents due to errors in the residence, address or e-mail notified by the applicant, failure or delay in notifying changes in such contact information or telematic disruptions not attributable to the Administration's fault.

Article 4

(Candidates with disabilities (DIS) or with Specific Learning Difficulties (DSA))

Candidates with disabilities (DIS) or with Specific Learning Difficulties (DSA) can ask to benefit from the specific supports provided by law for the purpose of taking the admission test.

To this end, the interested parties are required to submit their request when applying for the test and to attach the documents certifying their disability or specific learning difficulty in order for the University to be able to assess their request and properly organize the service.

The disability certification must:

- be issued by INPS, according to Law no. 118 of 30 March 1971 (*civil disability*)
- be issued by the public health authority responsible for the area, according to Law no. 104/92, as amended (disability statement)

The DSA diagnosis must:

- be compliant with the criteria set by the Consensus Conference (2011);

- contain the nosographic codes, the express name of the specific learning difficulty in question, contain the information necessary to understand the individual characteristics with indications of areas of strength and weakness;
 - in addition, it must have been issued by units of NHS or by institutions or professionals accredited by the Regional Governments and be no more than three years old* if issued before the candidate became of age (art. 3 of Law no. 170/2010 and subsequent State-Regions agreement of 24/07/2012)
- *Note: Given the current health emergency, outdated certifications will also be accepted. These certifications should be updated before enrolment (mandatory).

Failure to upload the documentation online within the deadlines specified in this notice shall prevent the candidate from benefitting from the requested support.

By the day before the test date, candidates shall receive an e-mail from the University Service for students with disabilities and learning difficulties at the email address they have notified, with confirmation of the services that will be provided and the necessary logistical and organizational information.

In the event they intend to cancel the "accompaniment/coaching" service/s, the candidates are required to send written notice to servizi.disabili.dsa@unimib.it.

Article 5

(Project scholarships)

The description sheets for each PhD program specify the scholarships or positions for the project, tied to the performance of specific research projects. The recipients of these positions are required to perform the specified research. More details on research projects can be found on the University website

<https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>

Candidates are reminded to read the Decree (referred to in article 1) that may be published the day before the deadline of the Call, which will contain additional project grants.

<https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>

Similarly, in the description sheets of each PhD program applicants can find the positions available covered by an apprenticeship contract for advanced education and research. These positions, tied as well to specific research projects, are reserved to successful candidates, eligible for that specific project, aged not over 29 years at the date of recruitment by the company.

In order to express their interest in project grants or in positions with high-level training apprenticeship, candidates must fill out a questionnaire which will be available from **17 June 2021** to the mandatory deadline of **21 June 2021 at noon (Italian time)**.

Note: the questionnaire has to be filled out only by candidates interested in the abovementioned project grants/positions.

To fill out the questionnaire applicant has to login to the Online Registrar Office/Admissions again and then select the name of the competitive examination for which he/she has previously registered.

Any expressions of interest may also be declared during the admission tests.

Only candidates who have expressly requested the positions for the project and for the high-level training apprenticeship contracts via the questionnaire or direct statement to the Board, will be eligible for them.

For candidates who have expressed their interest in the positions for the project and for the high-level training apprenticeship contracts, the Board shall also verify their suitability for the specific subject during the examination.

Article 6

(Industrial/Executive PhD)

For some programs, positions of industrial/executive PhD are available and reserved to employees of companies that have an agreement with the University and are involved in high-level qualification.

The candidates will have to select "Executive position" and to upload a certificate stating their job situation issued by the employer or a self-certification if the employer is a Public Body. The positions will be assigned according to the merit ranking.

The agreements signed between the University and the Company set how to carry on the research activities and how to allocate the working time of the PhD student-worker.

More details on research projects can be found on the University website

(<https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>).

Article 7

(Admission tests)

Admission shall take place according to the procedures described for each course in the annex to this Decree.

The selection procedure aims to ascertain the applicant's aptitude for scientific research and consists in an assessment

of the qualifications of candidates combined with an oral examination, as established by each Academic Board.

Oral examinations are public.

The Board has 80 points in total to assign. The assessment of qualifications may be assigned up to 20 points. Qualifications are assessed by the Board before the oral examination. For each course, if indicated in the relevant description sheet, a minimum score may be requested to access to the oral examination. If, in the assessment of qualifications, this minimum score is not achieved, candidates will not be admitted to the oral examination.

The results of the qualifications assessment, together with a breakdown of candidates in the examination days, that has notification value for all legal purpose, will be published on the University website at the following link:

<https://www.unimib.it/didattica/dottorato-ricerca/accedere-al-dottorato/avvisi-prove-ammissione-dottorati-ricerca>

The oral examination is assigned a total of 60 points. In order to qualify a candidate must achieve a score of at least 40 in the oral examination.

The final score is the sum of the points obtained in the assessment of qualifications and oral examination.

Art.8

(Remote Interview)

The remote interview shall take place through a platform provided by the University; to this end, the candidate must indicate an e-mail account that the Board shall use for the video call.

Access to the interview is preceded by a connection test made a few days before the day fixed for the interview. Candidates will receive an e-mail with the instructions regarding the connection test.

The candidate must be available at the personal address that he/she has previously notified, on the day set for the oral examination, according to the timetable set out in the PhD description sheet or in the table of qualifications assessment, in case the oral examinations take place over several days. The Board may set a specific time for starting the interview in agreement with the candidate.

For identification purposes, the candidate must identify himself/herself before the interview by showing his/her identification document; failure to do so shall result in exclusion from the competition.

A candidate may be excluded from the competition if he/she has failed to specify his/her personal address (account), the connection is not available, he/she cannot be found on the day or time set or if he/she does not show a valid identity document.

The University of Milano-Bicocca assumes no liability for any technical reasons that may prevent the smooth running of the interview.

Article 9

(Boards of Examiners)

The Boards supervising the tests for admission to the PhD programs shall be formed and appointed in accordance with the laws and regulations in force.

Article 10

(Rankings and enrolment procedures)

Candidates shall be ranked in descending order according to the overall score obtained by each of them; merit rankings shall be published on the Official Register of the University and on the website <https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme>.

Note: Only the rankings published on this website page shall be valid for admission to each PhD program.

The publication is considered as official notification in all respects; accordingly, participants in the tests shall not receive any personal communication, except for filling a vacancy.

The ranking lists will also specify the enrolment procedures.

The positions will be assigned as follows:

- Candidates shall be admitted to the program according to the ranking order and up to the number of positions available.
- The general ranking for admission to the Program shall also specify the candidates' eligibility for the project positions or for the high-level training apprenticeship contracts for which they applied.
- Scholarships of the University, or at least not tied to research projects, are assigned to candidates according to their ranking while project scholarships and the high-level training apprenticeship contracts are granted on the basis of their suitability for the specific subject assessed by the Board.
- If a candidate is eligible for both a generic and a project scholarship or for a high-level training apprenticeship contract, the Board of Examiners shall decide which position to assign taking into account the overall assessment of the qualifications and the examination. In the event of equal merit, both for places with and without scholarships, the younger candidate shall prevail.

- If a specific ranking has been drawn up by the Board for each curriculum, candidates shall be admitted to each curriculum up to the number of places available for that curriculum. If the number of candidates admitted to a curriculum is lower than the number of scholarships available, the remaining scholarships shall be awarded to candidates competing for other curricula, according to their respective rankings.
- If the positions reserved to foreign university graduates, and not linked to specific projects, are not assigned, they can be made available for the admission procedures of non-reserved places.

Failure to complete the registration procedures, to be carried out according to the instructions posted on the University website at page <https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme> within the deadline specified in the margin of the ranking, shall result in forfeiture of the right to access the program. In this case, the vacancies shall be awarded to other candidates according to their place in the merit ranking, who shall be convened by e-mail by the Doctoral School Sector. If there are vacant places with scholarship, candidates who had not accepted places without scholarship shall also be contacted, according to their ranking.

The reallocation of vacancies shall also take place when an admitted candidate does not accept the place or loses his/her right to admission to the program within 1 December 2021. In the event of non-acceptance or forfeiture within such deadline, the PhD student shall not be entitled to receive the amount of scholarship accrued.

If a candidate's ranking enables access to more than one program, the candidate has to select one PhD program only.

Article 11

(Additional provisions for students with foreign degrees)

Candidates with foreign education qualifications admitted to the course will have to submit, within 60 days from enrolment, failing which their career will be locked, the Statement of Local Validity of the qualification, issued by the Italian Diplomatic Representation in the country of the reference educational system under which the qualification was issued, if not delivered during the application procedure. As an alternative to the abovementioned Statement of Local Validity, a Diploma Supplement in English may be submitted, issued by the same institution that issued the qualification, prepared in accordance with the model developed by the European Commission, the Council of Europe and UNESCO/CEPES or the Statement of comparability issued by a ENIC-NARIC centre.

Those who intend to ask for the benefits of the right to study, will have to produce the documents requested by the respective Call and, in particular, the statement of local validity.

A copy of the entry visa for study/university reasons or a copy of the residence permit is required too.

Foreign candidates, who have been awarded scholarships financed by foreign institutions and who have been found eligible, shall be admitted to courses according to their ranking and up to the number of reserved places. Candidates must own such a scholarship by 31 October 2021. They are required to supply proof of possession of the scholarship within the aforementioned date, via email at dottorati@unimib.it.

For information on foreign degrees and on registration procedures for international students please visit the website <https://en.unimib.it/education/doctoral-research-phd-programmes/how-apply-phd-programme> or contact welcome.desk@unimib.it.

Article 12

(Commitment of PhD students)

Registration for the PhD program involves a full time and exclusive commitment. The Academic Board shall assess whether a candidate's occupation is compatible, provided it involves a limited time commitment.

The PhD student must participate in the activities planned in his/her curriculum, as indicated by the Academic Board, and must carry out the research assignments.

Enrolment in PhD courses is incompatible with the simultaneous enrolment in graduate courses, specialization courses, advanced and master courses, individual courses or other doctoral courses in Italy or abroad, except for specific international agreements and current legislative provisions for coordination with Medicine and Surgery specialization schools. Those enrolled in the second cycle (master's) degree courses, who are eligible and intend to enrol in a PhD course, are required to request a temporary suspension of their studies.

Article 13

(Scholarships)

The amount of the PhD scholarship is € 16,238.47 per year gross of social security contributions paid by the scholarship recipient. The scholarship is exempt from local income tax and personal income tax (IRPEF).

Project scholarships may only be assigned to candidates who have opted for them in accordance with art. 5 of this call for applications and who have been deemed eligible by the Board.

The amount of the scholarship is increased by 50% for periods spent abroad, up to a maximum of 18 months.

The scholarship is granted for one year and is renewed for each year of the program, provided that the student passes the test for admission to the next year.

The scholarship is paid in monthly instalments in arrears.

To take advantage of the scholarship, the winner must comply with the following requirements:

- 1) pursuant to art. 15, Section 16 of the Regulation of PhD Courses the scholarship is compatible with other incomes, provided that they do not exceed the maximum amount annually set by the Board of Directors. For the calendar year 2022, the limit on annual gross personal income is set at € 25,000.00.
- 2) Scholarships cannot be combined with other scholarships, regardless of the reasons for which they are granted, except those awarded by national or foreign institutions that can be used to supplement the training or research activity of the scholarship recipients, through periods of stay abroad.
- 3) Candidates have not been granted any other scholarship for a PhD course, even if not complete.

Public administration employees who are admitted to PhD courses are granted a leave of absence during the ordinary length of the program, as established by collective bargaining or, for employees under public law, a special leave for study purposes, consistent with public administration requirements, pursuant to Article 2 of Law no. 476 of 13 August 1984, as amended, with or without research grant, unless they expressly waive their right, only if they are enrolled in a PhD course for the first time, regardless of the subject of the PhD program.

Article 14 (Tuition and Fees)

The total of the contributions required for PhD Courses shall be decided on a yearly basis by the Governing Body.

For the academic year 2021/2022, at the enrollment, all Doctoral students are required to pay € 156,00, as specified below:

- | | |
|---------------------------------------|---------|
| - Stamp duty | € 16.00 |
| - Regional tax for the right to study | €140.00 |

Doctoral students, **recipients of PhD scholarship**, have to pay the second instalment, consisting entirely of the single contribution and defined based on the ISEE (Equivalent economic status indicator) and on the calculation for courses in the area of contribution A – deserving students, from a minimum of € 0.00 up to a maximum of € 1,200.00, **by May 16 2022**.

In order to correctly calculate the second instalment, doctoral students must obtain the ISEE certification for subsidies for the right to University study, by submitting the single statement in lieu of certification to CAAF (tax assistance) centres, other authorized entities or the INPS website. The University will automatically receive the relevant data. The deadline for submitting the single statement in lieu of certification will be published on the following page <https://en.unimib.it/services/fees-and-funding>

Pursuant to Art. 8 paragraph 2 of the Decree of the President of the Council of Ministers no. 159 of 05/12/2013, the household of the applicant applying for the PhD course benefits only comprises the applicant, the spouse, children aged less than 18 and adult children, according to the rules set out in paragraphs 2 to 5 of Art. 3, and in any case without prejudice to the beneficiary's right to define his/her household according to the ordinary rules laid down in Article 3.

For more information on ISEE concerning benefits for the right to university study, visit the University website at page <https://en.unimib.it/services/fees-and-funding>

Article 15

(Obtaining the qualification)

The PhD qualification is awarded upon completion of the PhD Course, upon passing the final examination, which involves the submission of a written thesis (PhD thesis) giving proof of original research work that has produced significant scientific results.

Article 16

(Applicable law)

For all matters not covered in this call for applications, the laws and regulations on PhD courses shall apply.

Article 17

(Personal data processing)

Personal data will be processed with reference to the provisions of Legislative Decree no. 196 of 30 June 2003 "Code on the protection of personal data" and subsequent amendments and additions as well as the UE Regulation 2016/679 (General Data Protection Regulation).

The disclosure concerning the personal data processing can be viewed at the following link:

<https://www.unimib.it/informativa-studenti>

Article 18

(Procedure Manager)

Pursuant to Law no. 241 of 7 August 1990, the Procedure Manager of this call for applications is:

Dott.ssa Luisa Lorenzi, Research Area, Head of the Doctoral School Sector (piazza dell'Ateneo Nuovo, 1 - 20126 Milan).

Candidates are entitled to exercise the right to access the procedure records in accordance with the law in force.

Their request, addressed to the Procedure Manager, must be sent to the Protocol Office - Piazza dell'Ateneo Nuovo, 1 - 20126 Milan.

Article 19

(Contacts)

Doctoral School: dottorati@unimib.it

Welcome Desk: welcome.desk@unimib.it

THE RECTOR
(Giovanna IANNANTUONI)

UOR Area della Ricerca
Head of the Area: Dr. Michele Nicolosi
Procedure Manager: Dr. Luisa Lorenzi