

TAX GUIDE FOR PH.D PROGRAMS

2020/2021 ACADEMIC YEAR

INDEX

1 - First installment down payment	Pag. 2
2 - Second installment	Pag. 2
3 - Terms of payment	Pag. 2
4 - Delayed payments	Pag. 3
5 - Contributions for additional services requested	Pag. 3

In case of any doubts about the meaning of the text, refer to the Italian version.

Main deadlines

Event	Deadline
Enrollment in the academic year	from July 13th 2020 to September 30th 2020
First installment down payment	<ul style="list-style-type: none"> • to be checked in the admission rankings in the 2020/2021 academic year • September 30th 2020 for enrollment in second and subsequent years
ISEE delivery or registration	November 16th 2020 (read the ISEE guide to learn more)
Online availability of second installment PagoPA	approximately mid-April
Request for payment by installment	by April 30th 2021
Second installment	by May 14th 2021

TUITION FEES – Ph.D Programs

1 - First installment down payment – the same for all Ph.D students

- **Total: €156.00** (stamp duty and regional tax)
- **Deadline: September 30th 2020***

*N.B.: Ph.D students admitted to the first year must pay the installment when they enroll (see the deadlines indicated in the admission rankings).

2 - Second installment – based on the ISEE

For detailed information on how to apply for your ISEE certificate, please see the “ISEE Guide 2020/2021” published on the University's website at the following link:

<https://www.unimib.it/servizi/segreterie/immatricolazione/tasse>

The second installment is to be paid exclusively by Ph.D scholarship holders and it entirely consists of the Unified University Contribution based on the ISEE value for Ph.D programs.

The maximum tuition amount payable is 1,200.00 Euros and it applies to Ph.D students whose ISEE value is higher than 44.958,00 Euros. It is also applies to Ph.D scholarship holders who do not submit their ISEE within the deadlines and to Marie Curie fellowship holders.

The second installment must be calculated as indicated in the following table.

	scholarship holders	no scholarship
ISEE ≤ 21.000,00	200,00	0,00 (no PagoPA available)
21.000,00 < ISEE ≤ 44.958,00*	$\left(\frac{ISEE}{1000}\right)^2 * 0,5937$	
ISEE > 44.958,00 no ISEE submitted by the deadline	1.200,00	

Deadline: May 14th 2021

3 - Terms of payment

University fees (initial advance payment and second installment) will have to be paid online. The necessary PagoPA payment notices should be printed out or payed directly by the personal webpage of Online Student Registry (Student Services Online) on conclusion of the registration or enrollment renewal procedures. Unless specifically requested, students do not have to deliver the receipts for payment.

There are three ways to **pay using PagoPA**:

1. **Print the payment slip** and pay it to any payment service provider of the PagoPA circuit (banks, tabacconists, etc. ... Note: it is not possible to pay at the post office);
2. **Online payment:** using the appropriate link on the personal webpage of Online Student Registry (Student Services Online) students can access the online payment function that will offer all payment

service providers participating in the PagoPA circuit (there are different possible methods, as debiting a current account or payment by credit card). This payment method is possible for maximum amounts of 1500,00 Euros;

3. **Personal home banking:** using the PagoPA or CBILL functions. For banks using the **CBILL system**, the interbank code or **SIA** code is: **1G192**.

NB: payments made by University Card and using the internet banking service combined with the student's badge (Scrigno) will be exempt from payment commission and have a very high upper limit.

4 - Delayed payments

Payment may not be made late for registration on a course with an admission test. If these students do not pay by the deadline, they will lose their right to enrollment.

Payment made after the deadline entails an increase in the payment required, according to the following sliding scale of percentages, depending on how long previously ago the deadline expired:

- 10% of the amount owed for payments up to 60 days late;
- 15% of the amount owed for payments more than 60 days late.

5 - Contributions for additional services requested

Stamp duty for the issue of an original qualification diploma: 2 official €16.00 stamps	€	32.00
Contribution for requesting the issue of a copy of an original qualification diploma (inclusive of 1 official €16.00 stamp)	€	50.00
Contribution to a request for a copy of a magnetic badge	€	20.00