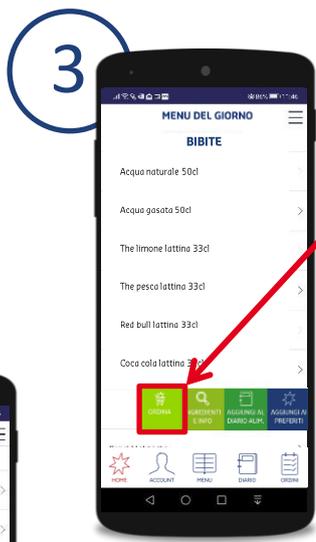
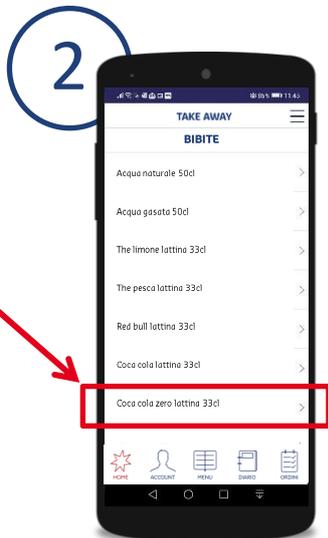




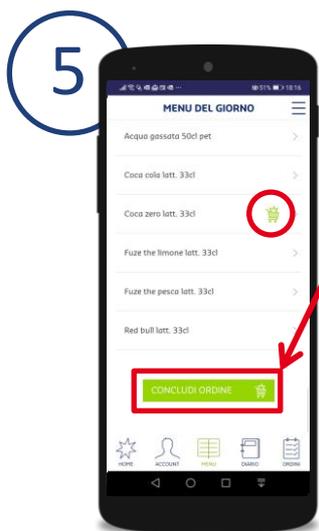
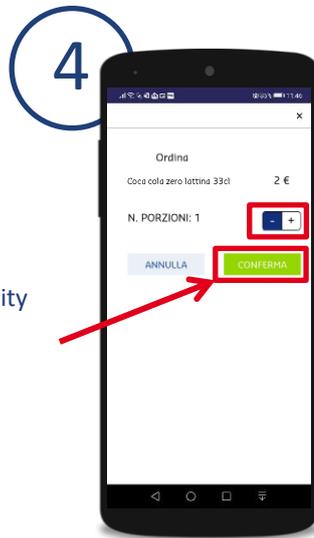
1 Visit the web app MySodexo at **mysodexo.app** and select the icon «TAKE AWAY» o «LUNCH BOX»

Select the product



3 Click on «ORDINA» to add the selected product to your basket

Select the quantity and click on «CONFERMA»



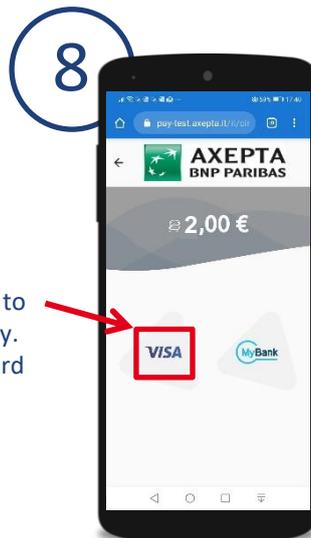
5 Your product is now in the basket! Select other products or click on «CONCLUDI ORDINE» to finalize your order

Select where you want to collect your order and automatically the time slot will appear. Select also how you want to pay: credit card or directly when you pick up your products. Click on CONFERMA ORDINE.



7 If you selected credit card, you can check the total amount and move forward with the payment. Click on «CHECKOUT».

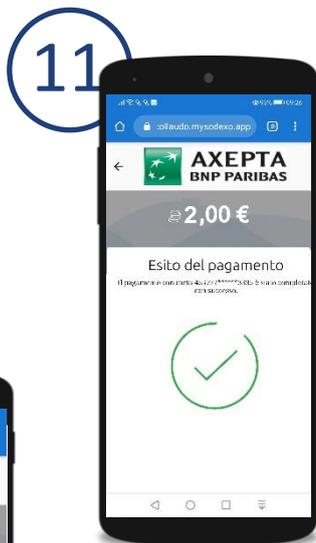
You will be addressed to the payment gateway. Click on the credit card icon.





9
Insert your credit card numbers and click «PAGA»

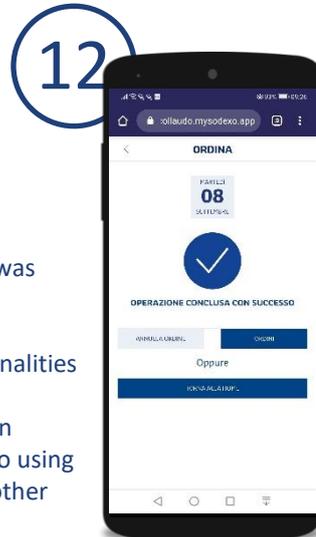
Check again and click on «CONTINUE»



11
Wait for the payment and...

Good, the transaction was successful!

Discover all the functionalities of MySodexo!
Remember that you can access the web app also using your laptop, tablet or other devices!



quick start guide

how to book take away and lunch box

October 2020 V2.0