CONTRIBUTION – SPECIALISATION SCHOOLS

Medical Specialisation Schools

The **first installment** is **600.00 Euros**. This amount consists of :

- University tuition fee deposit	€	584.00
- Stamp duty	€	16.00

The **second installment** is **1,500.00 Euros**

Specialisation Schools in the Healthcare Area for Non-Medical Graduates and Specialisation Schools in the Psychological Area

The **first installment** is **650.00 Euros**. This amount consists of:

- University tuition fee deposit	€	444.00
- Stamp duty	€	16.00
- Regional right to study fee	€	190.00

The **second installment** is **900.00 Euros.**

New: The Regional Tax has increased as a result of the new resolutions adopted by the Lombardy Region.

DEADLINES

The deadline for the **1st instalment** for students enrolled in years subsequent to the first year (**re-enrolment**) is **October 30th 2026** for all Specialisation Schools, except for the **Specialisation School in Oral Surgery**, for which the deadline is **November 25th 2026**.

The deadline for the **2nd instalment** is **14 May 2027** for all specialisation students.

N.B.: The deadlines indicated above are general deadlines. In the case of particular circumstances (e.g. suspensions) and for first-year admissions, please refer to the deadlines communicated by the Office responsible for managing the Specialisation Schools.

Further instalment payments for the **2nd instalment** are permitted only in duly documented exceptional circumstances, upon submission of a specific application to contribuzione@unimib.it by **May 11th 2027**.

If the application is approved, the second instalment may be divided into a maximum of four monthly instalments.

Failure to pay any of the instalments will result in the immediate suspension of the student's academic career until their administrative position has been regularised.

Specialisation students who are not up to date with the payment of fees and contributions may not carry out any academic administrative activity (**administrative block of the academic career**), including the final examination, and may not obtain certificates.

The same provision applies in the case of outstanding financial obligations resulting from the failure to repay scholarships and related benefits granted by the University or by the body responsible for the Right to Study services.

LATE PAYMENTS

Late payments are <u>inadmissible</u> for first-year students.

Late fees will be charged for payments made after the deadlines. The amount due will be increased based on the how long payment is delayed after the deadline:

- 10% of the amount due for up to 60 day late payments,
- 15% of the amount due for over 60 day payments.

PAYMENT METHOD

The necessary PagoPA payment notices should be printed out or paid directly by the personal webpage of Online Student Registry (Student Services Online) only after completing on conclusion of the registration or enrolment or renewal procedures.

Payments are automatically recorded in the student's personal area within approximately two hours of payment.

Payments through PagoPA can be made using one of the following methods:

1. **Print the payment notice** and pay through any PagoPA payment service provider (e.g. banks, tobacconists, etc.);
2. **Online payment:** by accessing the online payment function through the dedicated link available in the student's **Online Student Services** area;
3. **Personal home banking** (recommended method): using the PagoPA or CBILL services. For banks using the CBILL system, the interbank/SIA code is **1G192**.

A **Guide to PagoPA Payments** is also available on the University website at the following link: https://en.unimib.it/study/services-students-and-graduates/fees-and-funding

<u>EXEMPTION</u>

Students enrolled in Specialisation Schools may benefit exclusively from the exemptions provided by law:

- recipients of scholarships awarded by the **Italian Ministry of Foreign Affairs**;
- students with disabilities, including those recognised as disabled pursuant to Article 3, paragraph 1, of Law No. 104 of February 5th 1992, or with a disability rating of **66% or higher**;
- students whose parent receives an incapacity pension pursuant to Article 30 of Law No. 118/1971.

The exemptions listed above may be requested at any time during the academic year through the student's personal online area.

As for information on eligibility requirements and application procedures, please refer to the **Exemptions Guide** available on the University website at the following link:
https://en.unimib.it/study/services-students-and-graduates/fees-and-funding

WITHDRAWAL FROM STUDIES

Specialisation students who do not intend to continue their studies must submit a formal withdrawal request to the "Ufficio per la Didattica delle Scuole di Specializzazione" (carriere.specializzandi@unimib.it).
Unless otherwise provided by applicable legislation, specialisation students holding a specialist medical training contract, as well as specialisation students holding a scholarship, are not required to repay any remuneration and/or amounts received up to the date of withdrawal.

Specialisation students who pay the **1st instalment** are required to pay all subsequent instalments, unless they withdraw from their studies before the due date of each instalment.

Withdrawal requests submitted after the due date of any instalment will result in the obligation to pay that instalment in full.

Specialisation students who withdraw from their studies are required to settle any outstanding debts and are not entitled to a refund of any enrolment fees already paid.

SUSPENSION OF STUDIES

During a period of suspension, specialisation students enrolled in a Medical Specialisation School are entitled only to the fixed component of their financial treatment (which consists of a fixed and a variable component), for a maximum cumulative period of one year, in addition to the legal duration of the programme.
From the 366th day of suspension onwards, even if reached through different periods of suspension during the course of the student's academic career, the remuneration provided under the specialist medical training contract will no longer be paid, including the fixed component.
The period used to make up for the suspension, being considered training in all respects, entitles the student to receive the full remuneration.
For specialisation students enrolled in a Medical Specialisation School, a suspension due to illness or injury lasting continuously for more than one year automatically results in the early termination of the contract and the loss of student status in the Specialisation School.
This maximum period of absence (i.e. a continuous suspension exceeding one year) does not apply to maternity leave and therefore does not have the same effects on suspensions due to maternity.

If a suspension lasts for one academic year and falls entirely within a single academic year, no fees or contributions are due for that academic year.

If a suspension lasts for one year but extends over two academic years, payment of the **2nd instalment** for the academic year in which the suspension begins is not due. If the instalment has already been paid because it was due before the suspension started, the amount paid will be offset against the fees due for the following academic year.

Suspensions lasting less than one year require payment of the fees and contributions due for the entire academic year.

FURTHER INFORMATION

In the event of an internal reassignment to another Specialisation School, any fees and contributions already paid for the same academic year will remain valid.

Students are not entitled to a refund of fees and contributions already paid, except in the cases provided for in the admission calls (e.g. a specialisation student reassigned to another university while retaining their scholarship).

No charges or refunds will be processed for amounts equal to or less than **€5.00**.

Students transferring from other universities are required to pay the fees and contributions established by the University of Milano-Bicocca, even if they have already made payments to their previous university for the current academic year.

The only exception to this rule is the **Regional Tax for the Right to Study** paid to another university in the Lombardy Region for the same academic year.

The following are not provided for in Specialisation Schools:

- calculation of fees and contributions based on ISEE or citizenship;
- interruptions of studies;
- part-time enrolment;
- enrolment in individual courses offered by Specialisation Schools;
- transfers during the academic year;
- reductions relating to simultaneous enrolment in multiple programmes;
- reductions provided under the **PA110 e lode** initiative.

CONTRIBUTIONS FOR SERVICES RENDERED AT THE STUDENT'S REQUEST

Specialisation Schools		
Stamp duty for withdrawal from studies	€	16,00
Contribution for a request for a duplicate magnetic card (Badge)	€	20,00
Contribution for an application for admission to a Specialisation School	€	30,00s
Stamp duty for the issue of an original qualification diploma: 2 official €16.00 stamps	€	32,00
Certificates: Amounts refer to a single copy. For additional copies, one additional €16.00 stamp duty is required for each copy requested. Stamp duties Shipping within Italy Shipping abroad	 € € €	 32,00 10,00 15,00
Contribution for requesting the issue of a duplicate original qualification diploma (inclusive of one official €16.00 stamp)	€	50,00
Unified contribution for incoming transfer requests	€	100,00
Unified contribution for outgoing transfer requests (inclusive of one official €16.00 stamp)	€	116,00

TAX DEDUCTIONS FOR UNIVERSITY FEES AND CONTRIBUTIONS

The following link provides access to the MIUR website section on the deductibility of educational expenses:
http://www.miur.gov.it/web/guest/dedurre-le-spese-di-istruzione?inheritRedirect=true

Article 1, Ministry of the Economy and Finance decree dated January 13th 2016, establishing that:

"1. For the purpose of Tax Authority compilation of income tax declarations, starting with data for 2015, by February 28th each year, state and non-state universities shall send the Tax Authority electronic data for each student featuring the following data with regard to the previous year:
a) Expenses for attending University educational courses;
b) Expenses for attending University specialization courses;
c) Expenses for attending University advanced courses;
d) Expenses for attending Masters courses which, owing to their duration and how teaching is structured, may be considered similar to university or specialization courses;
e) Enrolment expenses for PhD courses.

3. For each student, state and non-state universities shall provide information on the amount of expenses for the previous tax year, indicating the individuals who incurred the expenses and the reference academic year. University expenses shall be stated net of any reimbursements and contributions. Reimbursements paid out over the year which refer to expenses incurred during preceding years shall be indicated separately."