UNIVERSITÀ
DEGLI STUDI DI MILANO-BICOCCA

GUIDE FOR UNIVERSITY FEES FOR PhD students

ACADEMIC YEAR 2025/2026

INDEX

Main deadlines

Event	Deadlines
Enrolment in the academic year	from July 14th 2025 to September 30th 2025
1st instalment	● Enrolled in a.y. 25/26: depending on the single calls for the access to the course ● Enrolled to 2nd, 3rd or 4th year: by September 30th 2025
ISEE	by November 14th 2025 (read the ISEE guide to learn more)
Online availability of 2nd instalment PagoPA	approximately mid-April
Request for payment by instalments (for the 2rd instalment)	by May 12th 2026
2nd instalment	by May 15th 2026

UNIVERSITY FEES FOR PhD STUDENTS

1 – 1st instalment – the same for all students

- **Amount**: € 156,00 (stamp duty + regional tax)
- **Deadline**: September 30th 2025*

> ***N.B.:** Students enrolled in the 1st year must pay this instalment by the deadlines indicated in the admission rankings or in the admission notices.

2 – 2nd instalment – based on the ISEE

The 2nd instalment is to be paid exclusively by PhD scholarship holders and it entirely consists of the contribution based on the ISEE value for PhD programs.

The maximum tuition amount payable is € 1.200,00 and it applies to PhD students whose ISEE value is higher than € 48.200,00.

PhD students holding the Doctoral Networks HORIZON-Marie Skłodowska-Curie Actions (MSCA) scholarship are exempt from paying fees and contributions.

The 2nd instalment must be calculated as indicated in the following table.

	scholarship holders	no scholarship
ISEE ≤ 28.000,00	0,00	
28.000,00 < ISEE ≤ 48.200,00	$\left(\dfrac{ISEE}{1000}\right)^2 * 0,516519$	0,00 (no PagoPA available)
ISEE > 48.200,00 or no ISEE submitted by the deadline	1.200,00	

Deadline: May 15th 2025

As for information on how to apply for your ISEE certificate, please see the "ISEE Guide 2025/2026" published on the University's website at the following link:
https://en.unimib.it/study/services-students-and-graduates/fees-and-funding

> ***N.B.:** please, read point 3 of the Appendix 1 of the ISEE guide. PhD students can choose between two different ISEE

3 - Exemption

PhD students may have the following exemptions:

- PhD students holding the Doctoral Networks HORIZON-Marie Skłodowska-Curie Actions (MSCA) scholarship are exempt from paying fees and contributions (1st and 2nd instalment);
- PhD students with scholarships from foreign countries, registered in the High Apprenticeship category ("Alto apprendistato") or Employees of affiliated companies ("Dipendenti di aziende convenzionate") are exempt from paying the contribution (2nd instalment).

4 - Terms of payment

University fees must be managed online. The necessary PagoPA payment notices should be printed out or paid directly by the personal webpage of Online Student Registry (Student Services Online) on conclusion of the registration or enrolment or renewal procedure.
The registration of payments on the personal webpage takes place automatically within approximately 2 hours after the payment order.
Unless specifically requested, students do not have to deliver the receipts for payment.

There are three ways to **pay using PagoPA**:

1. **Print the payment slip** and pay it to any payment service provider of the PagoPA circuit (banks, tobacconists, etc. ...);
2. **Online payment:** using the appropriate link on the personal webpage of Online Student Registry (Student Services Online) students can access the online payment function. This payment method is possible for maximum amounts of 1500,00 Euros;
3. **Personal home banking** *(recommended method)*: using the PagoPA or CBILL functions. For banks using the **CBILL system**, the interbank code or **SIA** code is: **1G192**.

Please note: payments made using "method 3" with the University Card and exclusively via Scrigno (PopSo internet banking combined with the student's badge) will be exempt from commission and have very high maximum payment limits.

Please read the "Guide to payments by PagoPA" on the University website to learn more:
https://en.unimib.it/study/services-students-and-graduates/fees-and-funding

5 - Late payments

> ***Payment may not be made late for registration on a course with an admission test. If these students do not pay by the deadline, they will lose their right to enrolment.***

Payment made after the deadline entails an increase in the payment required, according to the following sliding scale of percentages, depending on how long previously ago the deadline expired:
- 10% of the amount owed for payments up to 60 days late;
- 15% of the amount owed for payments more than 60 days late.

6 - Contributions for services rendered at the student's request

PhD courses:		
Contribution for the application for access to PhD courses	€	10,00
Contribution to a request for a copy of a magnetic badge	€	20,00
Stamp duty for the issue of an original qualification diploma: 2 official € 16,00 stamps	€	32,00
Certificate: (in case you need more than 1 copy, you'll have to pay one more stamp duty of € 16,00 for each certificate you need) Stamps Shipping to Italy Shipping abroad	 € € €	 32,00 10,00 15,00
Contribution for requesting the issue of a copy of an original qualification diploma (inclusive of 1 official € 16,00 stamp)	€	50,00
Payments for the request to acknowledge non-Italian academic qualifications (inclusive of 1 official € 16,00 stamp)	€	516,00

7 – Tax deductions for university fees and contributions

The following link provides access to the MIUR website section on the deductibility of educational expenses: http://www.miur.gov.it/web/guest/dedurre-le-spese-di-istruzione?inheritRedirect=true

Article 1, Ministry of the Economy and Finance decree dated January 13th 2016, establishing that:

"1. For the purpose of Tax Authority compilation of income tax declarations, starting with data for 2015, by February 28th each year, state and non-state universities shall send the Tax Authority electronic data for each student featuring the following data with regard to the previous year:
a) Expenses for attending University educational courses;
b) Expenses for attending University specialization courses;
c) Expenses for attending University advanced courses;
d) Expenses for attending Masters courses which, owing to their duration and how teaching is structured, may be considered similar to university or specialization courses;
e) Enrolment expenses for PhD courses.

3. For each student, state and non-state universities shall provide information on the amount of expenses for the previous tax year, indicating the individuals who incurred the expenses and the reference academic year. University expenses shall be stated net of any reimbursements and contributions. Reimbursements paid out over the year which refer to expenses incurred during preceding years shall be indicated separately."