# GUIDE

# Italian proficiency test

HOW TO SIGN UP TO THE ITALIAN TEST FOR STUDENTS NEEDING A VISA A.Y. 2021-2022

#### **REGISTRATION ON SEGRETERIE ONLINE**

#### Tax code

Insert your tax code and click on Forward to proceed. Foreign students without Italian tax code please click appropriate button and then press Forward to proceed.

Tax Code	
Tax code*	
Foreign student without tax code	✓ Dichiaro di essere uno studente straniero senza Codice Fiscale Italiano

– Credentials —
Name
Surname
E-mail
Personal Account
Alias

If you haven't already registered, please remember to:

01 SELECT FOREIGN STUDENTS WITHOUT ITALIAN TAX CODE

02 WRITE DOWN YOUR USERNAME AND PASSWORD

03 CONFIRM THE REGISTRATION

## SIGN UP TO THE LANGUAGE PROFICIENCY TEST

#### Registered Users Area - Welcome ANDREINA LOPEZ

This service was created to keep in contact with users interested in the University world. In this section you can find all the latest news and appointments and keep yourself up to date about developments in the University world.

# Enroll to the Evaluation test

Once you login, go to the menu on the right and click Registrar's Office, then select "Evaluation test"

<b>¢</b> 1	Registrar's Office	
Registration	s	
Admission te	est	
Evaluation to	est	
State Exams	;	
Enrollment		
Self-certifica	ition	
Payments		
Certificates		
150 hours		
Elective cou	rses	
Study grants	5	

Segreterip

## SIGN UP TO THE LANGUAGE PROFICIENCY TEST —

Choose course level	
Choose the course level in which you wi Choose course level	int to be enrolled.
Post Italian university reform*	O Degree Course
	O 2-year Master Degree
	Single Course
Back Forward	
	Call to enrollment list Choose the call to enrollment in which you want to be enrolled.
	Call to enrollment* Call to enrollment* Test di idoneità linguistica per richiedenti visto (italiano) from 29/06/2021 09:42 to 29/07/2021 09:42
	Details
	(TACIS - TEST OLITALIANO PER RICHEDENTLIVISTO
	Back Forward

# Single Course

You have to select "Single Course" and then select the data available for the test, confirm your data and click on "Confirm and continue"

## ENROLL TO LANGUAGE PROFICIENCY TEST

#### Personal Data

In this page you can see the information on your permanent address and your current home address. If you click

Permanent address	On this pa	On this page you can see the list of		
Country	Type	Number		
Province	Mentile of	ard ar51/17		
Tewn/City				
Post code				
Locality	Report a r	www.identify.document		
Address				
Street no.		Particular I		
Phone number	BBCK	1100000		
Current address is the same as permanent address				
Contact details	Choose the administrative	nistrative category and e category. If necessary. In order to	state your disability needs enter the call to encolment.	
Mobile phone	Students with disability a required.	seeds or special learning disabili	ties can now declare their condition in o	
Lagree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 june 2003	- Declarations of invalidit	y or Specific Learning Disorders (S	LDI	
Lagree to the transmission of my Personal Data in compliance with current legislation	Lask for assistance t	o take the enrolment test (see L	aws 104/92 and 170(2010)	
I agree to the disclosure of my Personal details in accordance with current legislation	🔿 Yes 🔹 No			
Edit Contact details Use the link to edit Contact details	Back Forward			
Back Confirm				

Identity Documents

# Personal Data, ID and request for SLD support

You have to confirm your personal data, upload your ID (passport, if you haven't done it already) and click on proceed. You can request SLD support to take the exam. ENROLL TO LANGUAGE PROFICIENCY TEST

# Confirm enrollment and Payment

YOU HAVE TO CONFIRM ON EACH PAGE AS SHOWN IN THE NEXT SLIDE. AT THE END, CLICK ON THE RED BUTTON TO PROCEED WITH THE PAYMENT.

## ENROLL TO LANGUAGE PROFICIENCY TEST

Confirm call to enrolment

Check the information relative to the selections made in the previous pages.

	Call to enrolment	
ſ		
	Level of qualification	Undefined Certificate
	Course level	Single Course
	Description	Test di idoneità linguistica per richiedenti visto (italiano)
	Valid for	
ľ		
l	Details	ITACIS - TEST DI ITALIANO PER RICHIEDENTI VISTO
	Administrative category and disability needs	
ſ	termination of the second second second	
l	Request assistance for disable is needs	No
	Back Contem and proceed	

#### Final confirmation for call to enrolment

The call to enrolment is almost finalized. We remind you that following this last confirmation it will no lenger be possible to change the data inserted for this call.

- Call to encolment				
Level of qualification	Undefined Certificate			
Description	Test di idoneità linguistica per richiedenti visto (italiano)			
- Valid for				
Details	ITACIS - TEST DI ITALIANO PER RICHIEDENTI VISTO			
- Administrative category and disability needs				
Request assistance for disability r	No			
Back Complete admission to call				

#### Summary of the call to enrolment inscription

The call to enrolment inscription has been successfully completed.

Evaluation Test	
Description	Test di idoneità linguistica per richiedenti visto (italiano)
Year	2021/2022
Temporary registration number	4

#### Valid for

TACIS - TEST DI ITALIANO PER RICI	HIEDENTI VISTO							
xams								
Description	Туре	Data	Time	Place	Results	Subjects	Stato	Score
TOLC Tast on line Cisia	Computer and Test	30/06/2021	09:00		There is no publication of a ranking on the web		2	-

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## PAYMENT AND ENROLL RECEIPT

- Fam								
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list of F	-ees							
his page displa	iys the list of fees ary	weir respective amounts.						
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ddebiti fattu	2.25							
nvolen 🖌	Codice IVV	Description			Expiry date	Amount	Status	PagePA enabled
+ 2410229	0	Test di idoneità linguistica per richiedenti v	Asto (italiano) - Single Course - TEST DI IT	ALIANO PER RICHIEDENTI VISTO	29/07/2022	30.00-6	💓 non pagato	T ABUTATO
		- Rimborso spese concorsi di valutazione v	ear 2021/2022					
invoice	Detail							
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1 Million and the second	T I VALLE							
Expiry date				29/07/2022				
Amount				30.00 €				
Procedure				PAGAMENTO MEDIANTE NODO				
<b>pai</b>	goPf	Verrà richiesto di scegliere il Prestatore di Servizi di Dei Pagamenti - SPC' gestito dall'Agencia per l'Italia	Pagamento (es. una banca o un altro isto Olgitale, Altre informazioni al linic <u>enon a</u>	uto di pagamento) e relativo servizio da questo o <u>indiatoria</u>	efferto (es. addebito in conto corren	te, carta di credito	i, per poi effettuare la tr	ansactione tramite il "Nodo
Year		instament	Item				Amo	unt
Kimborso spes	se concorsi di unuta	cione						
2021/2022		Tata unica	Rimborso spese per concorsi di valutazi	ione .				30.00 €
Paga cos Paga	Stampa Avvis	o per Pagoria.						

You can use international credit cards with the pagoPA option, You will be redirected to the payment platform. Finally, please remember to print the application form: it's your receipt.

